IT PROJECT REQUEST FORM

Project Name:	
Submitted By:	Target Completion Date:
Department:	Budgeted: Yes No No
рерагинени:	Total Budget Estimate:
D.F.	DOLECT OVERVIEW
PK	ROJECT OVERVIEW
Brief Description of Proposed Product or Servi	ce Requested:
Project Objectives Statement: Bottom line goals, i Problem to be solved, service to be offered, cost reduct	
Problem to be solved, service to be offered, cost reduct	cion to be made.
Business Need and business in a value of the language	
Business Need and Justification: why should VWH How does this align with our strategy?	do this now? What are the risks and percieved impacts if we do not?
row does and angi. War our strategy.	
Value Relization: Return on investment and any noni	amonotary improvements to operations
Value Renzacion. Recam on investment and any norm	intolectary improvements to operations.
Key Stakeholders: Who is impacted by this project?	
Rey StakeHolders: Who is impacted by this project?	
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Facilities (if applicable, complete facilities requ	Jest form): What is required / involved?
Dependencies to this was installed and but an accordant	
Dependencies: Is this project dependent on completi	.ioii oi another? ii so, what is that project?
Related Projects: Is this project related to another pr	project?
Related 1 Tojects. Is this project related to another pi	" oject:

